

Centre for Pathogen Bioinformatics

Statutes

Dated 21.08.2024

1. MISSION

- 1.1. The Center for Pathogen Bioinformatics (referred to as the Center) offers expertise and services in pathogen bioinformatics, computational molecular epidemiology and related multi-site project management to Swiss Federal Authorities and within any Swiss pandemic preparedness and molecular surveillance program.
- 1.2. The Center ensures that Switzerland remains at the forefront of data management and data analysis required for real-time surveillance.
- 1.3. The Center generates insights for evidence-based global pathogen response and public health strategies.

2. GOVERNANCE

The Centre is established as a transversal initiative within SIB. It is composed of (i) a Steering Board, (ii) an Advisory Board and (iii) a Focus Group on Pathogen Bioinformatics and a (iv) Managing Director.

2.1. Managing Director

- 2.1.1. The Managing Director of the Centre is nominated by the SIB Executive Director, in agreement with the SIB Board of Directors.
- 2.1.2. The Managing Director has a status of SIB Group Leader or Associate Group Leader.
- 2.1.3. The Managing Director chairs the Steering Board.
- 2.1.4. The Managing Director oversees and coordinates all the operational activities of the Centre, including, but not limited to, the proposal and follow-up of timelines, milestones and budget allocation, the reporting to the Boards and beyond (e.g., to SIB SAB, to funding bodies...), and the liaising with other groups (e.g., SIB IT, Legal and Technology Transfer, Communication, Training or Outreach) and institutions.

2.2. Steering Board

- 2.2.1. The Steering Board is composed of minimum three (3) members in addition to the Managing Director with recognized expertise in pathogen bioinformatics and computational molecular epidemiology.
- 2.2.2. Its members are SIB Group Leaders or Associated Group Leaders.
- 2.2.3. The Steering Board oversees the general strategy and all activities and collaborations of the Centre, advises on potential new collaborations and activities, and provides expertise where relevant.
- 2.2.4. Its members are appointed by the SIB Executive Director for four (4) years.
- 2.2.5. It suggests new Steering Board members to the SIB Executive Director, who may veto or nominate them.
- 2.2.6. It appoints the members of the Advisory Board.

- 2.2.7. Members may be appointed for an unlimited number of mandates.
- 2.2.8. It is initially composed of Niko Beerenwinkel, Emma Hodcroft, Richard Neher, Tanja Stadler and Aitana Neves (Managing Director).
- 2.2.9. Each member shall have one vote. Sixty percent (60%) of the members entitled to vote shall constitute a quorum for the decisions of the Steering Board. The members shall act in good faith to cooperate with one another and seek agreement with respect to issues to be decided. The members shall first try to reach consensus. However, if consensus cannot be reached, decisions of the Steering Board will require simple majority.

2.3. Advisory Board

- 2.3.1. The Advisory Board of the Center advises the Steering Board on the strategy and work streams of the Centre in the context of international roadmaps for pandemic molecular surveillance and preparedness.
- 2.3.2. It is composed of minimum four (4) national and international experts appointed by the Steering Board for four (4) years.
- 2.3.3. Advisory Board members may be appointed for an unlimited number of mandates.

2.4. Focus Group

- 2.4.1. The Focus Group brings together SIB members and employees interested in the activities of the Centre and willing to contribute with ideas, feedback and projects to the Steering Board.
- 2.4.2. The Focus Group self-organises with the support of the Managing Director and SIB Management.
- 2.4.3. Members can join and leave the Focus Group at any time.
- 2.4.4. Membership to the Focus Group is not limited in time.
- 2.4.5. The members shall act in good faith to discuss all topics with respect. Failure to respect this clause may lead to banning from the Focus Group.
- 2.4.6. SIB general guidelines on Focus Groups apply.